

Must I notify the school if my child has been away?

Yes: You are required to notify the school of absences as they occur. On return to school, written explanations must be supplied to cover absences. A Doctor's certificate may be required for absences of 3 days or more.

Should I notify the school if my child refuses to go to school?

Yes: You should contact the Principal and seek assistance immediately.

What kind of assistance is available?

Student Attendance Counsellors are members of professional teams providing a supportive service to students, parents and/or caregivers and school staff. They aim to assist all parties in reaching the goal of full participation of all students in education.

What is the role of the Student Attendance Counsellor?

Student Attendance Counsellors may assist by:

- ✓ working with students in a supportive counselling role
- ✓ visiting students at home and consulting with parents and/or care-givers
- ✓ identifying reasons for student non-attendance and making appropriate referrals
- ✓ monitoring student attendance and reviewing progress as necessary.

**To contact a Student Attendance Counsellor, contact the Northern Adelaide Region Office on
8366 8731**

Endorsed by Governing Council

School Contacts

Fairview Park Primary School
Nepondi Court, Fairview Park, SA 5126
Telephone 8251 2717
Facsimile 8289 1681
email dl.1103_info@schools.sa.edu.au
www.fairviewc7.edu.au



**Fairview Park
Primary School**

**Student
Attendance**

***Is your child
at school?***

**Attendance
Information For
Families**

School Information

- Lesson Times are 8.50am –3.10pm (inside bell goes 8:45 am)
- A teacher is on yard duty from 8:30 am for students to begin arriving at school.
- End of day bell is 3:10 pm. A yard duty teacher is outside until 3:30 pm.
- If a student is going to be away, please ring the school to let us know and send a written explanation when the student returns.
- If a student is late arriving at school please provide a reason to the class teacher for record keeping purposes.
- Families wishing to collect students for an early departure need to report to the Front Office and sign their child(ren) out. A sign-out slip must be handed to the class teacher before the student is dismissed.
- An exemption request form is available from the office for absences longer than 5 days e.g. family holiday
- School staff will contact you if any absence is unexplained or when regular absences occur.

Compulsory Enrolment and Attendance at School

Under the Education Act of South Australia, parents and/or caregivers are held responsible for the regular attendance of all children in their care.

All Children aged between 6 and 16 years of age must be enrolled and attend school regularly.

Is Regular Attendance Important?

Yes, from the first day!

If students miss the basic skills in the early years of school, they often experience difficulties later.

It has been shown that irregular attendance in the Junior Primary and Primary years often leads to the development of poor attendance at secondary school.

Six days absence per term from Junior Primary to the end of Year 7 equals 1 year of schooling missed across the period of primary schooling.

Half an hour late each day equals 5 days' absence per term.

Must I send my child to school?

Yes: All children between the ages of 6 and 16 years are required by law to attend school regularly.

Must I send my child every day?

Yes: Students must attend unless:

- ✓ the child is too sick to attend
- ✓ the child has an infectious disease like chicken pox, mumps or measles
- ✓ the child is incapacitated by injury preventing movement around the school
- ✓ the child is accompanying his or her parents and/or caregivers on a family holiday, which cannot be arranged in school vacations (This should be arranged with the Principal prior to the absence.)
- ✓ the Principal is provided with an acceptable reason for the child's absence. (Wherever possible, dental & medical appointments should be made out of school hours.)